

NAME:

Please complete and return this form at the Welcome and Induction day on 10 May 2023

Member Induction Sessions

For further details on all topics please refer to the Member Induction booklet in your pack Electronic invitations will be issued to your West Suffolk Council email addresses for the virtual sessions

Essential Topics

The following sessions have been devised to provide you with key skills and information, and we ask that all Councillors make every effort to attend one of the sessions offered for each topic.

Code of Conduct & Law and Governance - 15 May 2023

Table with 3 columns: Session Name, Date/Time, Location, and a checkbox for attendance.

For those Members who may not be able to make either of the above sessions, we are working with our partners at neighbouring Babergh Mid Suffolk Councils and they are delivering their virtual training sessions on the Code of Conduct on the following dates/times:

Table with 3 columns: Session Name, Date/Time, Location, and a checkbox for attendance.

Please tick to indicate which session you will be attending

Information Governance (GDPR) - 18 May 2023

Table with 3 columns: Session Name, Date/Time, Location, and a checkbox for attendance.

Please tick to indicate which session you will be attending

Local Government Finance - 8 June 2023

Table with 3 columns: Session Name, Date/Time, Location, and a checkbox for attendance.

Please tick to indicate which session you will be attending

Corporate Parenting - 28 June 2023

Table with 3 columns: Session Name, Date/Time, Location, and a checkbox for attendance.

Please tick to indicate which session you will be attending

Equality & Diversity - 6 July 2023

Table with 3 columns: Session Name, Date/Time, Location, and a checkbox for attendance.

Please tick to indicate which session you will be attending

Continued overleaf...

Welcome to Local Government Sessions

Tour & Induction at Mildenhall Hub - 25 May 2023

We encourage all newly elected Members to sign up for one of the sessions, alongside any re-elected Members who had not been previously formally inducted at the Hub



Mildenhall Hub Induction - Session 1	Thu 25 May 10.00-11.00am	Mildenhall Hub
Mildenhall Hub Induction - Session 2	Thu 25 May 2.00-3.00pm	Mildenhall Hub
Mildenhall Hub Induction - Session 3	Thu 25 May 6.00-7.00pm	Mildenhall Hub

Please tick to indicate which session you will be attending

Role of the Ward Member & Localities – 5 June 2023

All Members are particularly encouraged to attend



Role of the Ward Member and Localities	Mon 5 June 6.00pm	Conference Chamber, WSH
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Please tick to indicate if you will be attending

Mandatory Training

Councillors must complete specific training in connection with their appointment to certain Committees. In respect of the following sessions all Members are actively encouraged to attend in order to further their knowledge and understanding.

Planning (Development) – 31 May 2023

Mandatory training for the Development Control Committee, encouraged for all Members to understand their role in the planning process



Planning (development) - Session 1	Wed 31 May 2.00-4.00pm	Conference Chamber, WSH
Planning (development) - Session 2	Wed 31 May 6.00-8.00pm	Virtual via MS Teams

Please tick to indicate which session you will be attending

Licensing – 22 & 27 June 2023

Mandatory training for the Licensing & Regulatory Committee, encouraged for all Members to understand their role in the licensing process



Licensing - Session 1	Thu 22 June 2.00-4.00pm	Room GFR13, WSH
Licensing - Session 2	Thu 22 June 6.00-8.00pm	Virtual via MS Teams
Licensing - Session 3	Tue 27 June 10.00am-12noon	Room GFR14, WSH
Licensing - Session 4	Tue 27 June 6.00-8.00pm	Virtual via MS Teams

Please tick to indicate which session you will be attending

Local Plan – 29 June 2023

Required training for the Local Plan Working Group, encouraged for all Members to understand the process and current position of the Council's Local Plan



West Suffolk's Local Plan - Process and Current Position	Thu 29 June 6.00-8.00pm	Conference Chamber, WSH
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Please tick to indicate if you will be attending

make your mark

